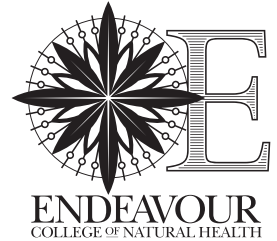


# International Students Enrolment Form



This form is only for new enrolling international students commencing study in a Higher Education program.

## 1. Personal Details

Title:  Mr  Mrs  Ms  Miss  Dr  Other

Gender:  Male  Female

First Name: \_\_\_\_\_

Family Name: \_\_\_\_\_

Date of Birth: (DD/MM/YY) \_\_\_\_\_

Offshore applicants – Intended Arrival date in Australia? \_\_\_\_\_

Is English your second language?  Yes  No

If 'Yes' what is the primary language spoken at home? \_\_\_\_\_

Permanent address details in home country

(notify International Student liaison immediately if your permanent home address changes):

Country: \_\_\_\_\_ Postcode: \_\_\_\_\_

Phone (inc. country and area code): \_\_\_\_\_

Email: \_\_\_\_\_

Australian Address (notify International Student liaison immediately if your Australian email or home address changes):

Postcode: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Emergency Contact Details

First Name: \_\_\_\_\_

Family Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Relationship to you: \_\_\_\_\_

## 2. Citizenship

Country of citizenship (as displayed on passport): \_\_\_\_\_

Country of birth: \_\_\_\_\_

Passport number: \_\_\_\_\_

Please attach a certified copy of your current passport

Onshore students only (You must notify the College of any change to the status of your visa within 7 days):

Visa Type: \_\_\_\_\_

Visa Expiry: \_\_\_\_\_

Year of arrival in Australia: \_\_\_\_\_

Please attach a certified copy of your current visa

If you intend to study on a temporary visa that is not a student visa and does not cover the duration of the course you wish to study please provide evidence that shows you will be able to complete the course (e.g., Provide a statement that sets out your plan to apply for future visas or study part of the course online in your home country).

## 3. Agent Details

Are you applying through an agent?  Yes  No

If yes complete the following details:

Agent business name: \_\_\_\_\_

Agent address: \_\_\_\_\_

Contact person: \_\_\_\_\_

Contact person email: \_\_\_\_\_

Contact person telephone: \_\_\_\_\_

## 4. Course Selection

Indicate preferred course/s of study, campus and start date. Note that not all courses are available at all campuses please visit [www.endeavour.edu.au/international-students/courses-and-fees/](http://www.endeavour.edu.au/international-students/courses-and-fees/) for details on where courses are delivered.

Course only
Course Name/s
Campus
Start Date

Online Modules Only (General Interest/Non-Award)	
Primary Course Name	
Campus	Start Date

Modules		

## 5. Credit Transfer or Recognition of Prior Learning (RPL)

Do you wish to apply for credit transfer or RPL?  Yes  No

If yes visit: [www.endeavour.edu.au/future-students/educational-pathways/what-is-credit-transfer](http://www.endeavour.edu.au/future-students/educational-pathways/what-is-credit-transfer)

**Note: if you are awarded credit or RPL and this results in a reduced duration of your course and you will be issued with a new CoE that reflects the updated course duration.**

## 6. Entry Requirements

\*Mature age students who have not completed year 12 or an equivalent qualification and have relevant work or life experience that indicates they would be able to manage the course work required, will be considered for admission on a case by case basis.

\*\*Bachelor of Complementary Medicine is not available to student visa holders.

### Higher Education Entry Requirements

#### ACADEMIC

- \*Completion of Year 12 or equivalent, including study of a science related subject in the final two years of high school.

#### ENGLISH LANGUAGE

**Bachelor of Health Science (Nutritional Medicine) and  
\*\*Bachelor of Complementary Medicine**

- IELTS 6.5 Academic Module (overall score) no less than 6.0 in each band; or
- Pearson (PTE) Academic Score of 58 (overall score); or
- Paper based (PBT) TOEFL (Test of English as a Foreign Language) score of 550; or Internet based (iBT) TOEFL score of 80; or Equivalent recognised English proficiency test score

#### All other Bachelor Degrees

- IELTS 7.0 Academic Module (overall score) no less than 6.5 in each band; or
- Pearson (PTE) Academic Score of 66 (overall score); or
- Paper based (PBT) TOEFL (Test of English as a Foreign Language) score of 587; or Internet based (iBT) TOEFL score of 97; or Equivalent recognised English proficiency test score

You must provide documentary evidence that supports your level of English language proficiency and any other entry requirements or pre requisites.

If there are any doubts as to a student's English language ability based on written or verbal communication with the College, the student will be required to undertake additional IELTS or equivalent testing.

Please provide details of all secondary/tertiary studies undertaken:

Name of Course/ Award	Institution	Country/State	Years Enrolled (e.g., 2010-2011)	Full time or part time?	Evidence of successful completion attached? Yes or No

Are you currently studying?  Yes  No

If yes please provide details of your studies below:

Name of Course/Award	Institution	Country/State	Date results are expected

## 7. Overseas Student Health Cover (OSHC)

International students who intend to study on a student visa must have OSHC for the entire duration of their student visa.

Would you like the College to organise your OSHC?  Yes  No

## 8. Special Requirements

Please indicate if you have any disabilities or medical conditions that may affect your ability to study at the College.

Hearing  Learning  Mobility  Vision  Other (please specify)

How did you first hear about the College?

Education Agent  Friend/relative  Advertisement  Internet

Exhibition/seminar  Other

## 9. Privacy

The College may be required to provide personal information to designated authorities including the Australian Government as required by law. This may include, but is not limited to sharing information with the Department of Immigration and Border Protection (DIBP); Department of Education, Employment and Workplace Relations (DEEWR); Australian Council for Private Education and Training (ACPET); Council of Private Higher Education (COPHE); the Tuition Assurance Scheme and Education Services for Overseas Students (ESOS Act.) Assurance Fund Manager. Educational regulatory bodies including; Tertiary Education Quality Standards Agency (TEQSA) and Australian Skills Quality Authority (ASQA), Personal information about international students may be shared with College representatives/agents in order to provide overseas students with services. This information includes personal contact details, course enrolment details and changes and the circumstances of any suspected breach by the student of a student visa condition.

## 10. Terms and Conditions of Enrolment

You must provide certified copies of all documentation required with this application. If the documentation is not in English you must provide a certified translation of these documents.

Return your completed enrolment form to an Admission Adviser at your local campus or send application to the College's Brisbane campus, Attention: International Student Liaison, Level 2, 269 Wickham Street, fortitude Valley, Queensland, 4006 Australia or email a completed scanned application and certified documentation to [enrolments@endeavour.edu.au](mailto:enrolments@endeavour.edu.au).

Once your application is received you will be sent "APPENDIX A Enrolment Information – International" with full terms, conditions and course viability prior to a pre-enrolment interview with an admissions adviser. When your application is successful you will be sent a letter of offer and agreement outlining details of the course place you have been offered, fees payable, further relevant policies and procedures.

If your student visa application is successful you must provide a copy of your student visa to the College once it is received. You must notify the College of any change to the status of your visa within 7 days.

## 11. Documentation Checklist

- Enrolment form Completed in full
- Certified copy of passport
- Certified copies of academic qualifications that satisfy course entry requirements
- Certified copies of evidence of English language proficiency that satisfy course entry requirements
- Certified copy of current visa (if applicable)

### Office Use Only

Enrolment Adviser: \_\_\_\_\_

ELMS No.: \_\_\_\_\_

Date Processed Student Number \_\_\_\_\_

Cancellation Fees Schedule			
Reason for or timing of Withdrawal/Cancellation	Refund Provided	Cancellation Fees (Retained by the College)	
		HE & VET Courses	General Interest Modules
Cancellation more than 1 month prior to course commencement date	Full refund of tuition fees provided	Nil	20% per subject
Cancellation less than 1 month prior to commencement date	Full refund of tuition fees less cancellation fees	\$200 AUD per subject	20% per subject
Cancellation after start of semester/trimester, up to Friday of week 4 (Census)	Full refund of tuition fees less cancellation fees	\$300 AUD per subject	20% per subject
Cancellation after Friday of week 4 (Census) of a semester/trimester	No refund of tuition fees provided	Full tuition fees for the study period	Full tuition fees for the study period
Cancellation of student's enrolment due to student default (see Student Default section below)	No refund of tuition fees provided	Full tuition fees for the study period	Full tuition fees for the study period
In the event of provider default*	Full refund of all unused tuition fees	Nil	Nil

\*Provider default can include the College being unable to provide the course, the course not being provided in full to the student, or any sanctions being imposed upon the College relating to provision of the course.

Census dates	
Semester 1: 24 March 2017	Semester 2: 18 August 2017
Summer School: 13 January 2017	
For online subject official start dates/census dates visit <a href="http://www.endeavour.edu.au/online-learning/subjects-available-online">www.endeavour.edu.au/online-learning/subjects-available-online</a> or speak with your Student/Enrolment Adviser	

- I am aware of and agree to the cancellation fees as listed above as well as the Fees Policy – International and Refund Policy - International which is available online at [www.endeavour.edu.au/about/international-policies-procedures-and-forms](http://www.endeavour.edu.au/about/international-policies-procedures-and-forms)

## 12. Enrolment Declaration

I hereby declare that the information provided on this form is correct and complete. The information provided on this form is correct and complete. The Policies and Procedures have been made available to me online and I have read, understood and accepted these as conditions of my enrolment including the cancellation policy contained on this form.

- I will be aged 18 years or over upon arrival in Australia.
- I understand that I cannot complete some subjects online including clinic subjects and some theory subjects.
- I confirm that I have been given access to the International Student Handbook.
- I understand that I will be required to obtain a valid Working With Children check or equivalent and or a National Police Certificate prior to the second semester or and declare that I am unaware of any circumstances that should preclude me from obtaining a valid check; and that my enrolment in the course may be suspended or cancelled if this is not supplied.
- By submitting this enrolment I confirm that I have read, and agree to abide by, the Endeavour College Student Charter and Code of Conduct which is available online at [www.endeavour.edu.au/about-us/student-charter-and-code-of-conduct](http://www.endeavour.edu.au/about-us/student-charter-and-code-of-conduct) and College Policies.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_